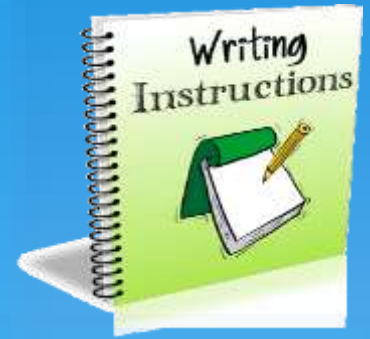




4th I.C. FaBE, 2019 *Paper Instructions*

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The full paper in word format should include the following and the font must be Times new roman or equivalent.

In Page Configuration, the left and right margins of the page should be equal to 2.5 cm and also the same for the top and bottom margins. The paragraph should have a line space of 1.5 line. The total length of the paper, including abstract, references, figures etc., must not exceed 10 pages.

The first page should include the following:...





The first page should include the following:

- a)** Leave one blank line to the top of the first page. Write the title of the Paper in capital. Use font: Times New Roman bold with size 14, centered and starting from the 2nd line from the top of the typing area. The entire length of the title should not exceed **120 characters**. Fully justified.
- b)** Leave one blank line after the title. Write the name /es of the author /rs in small bold letters (use font: Times New Roman bold with size 12). Center justified.
- c)** In the next line (don't leave a blank line) write the Address of the author /rs. Use font: Times New Roman regular with size 10. Fully justified.
- d)** In the next line (don't leave a blank line) write the E-mail of the corresponding author. Use font: Times New Roman regular with size 10. Fully justified.
- e)** Leave one blank line after the corresponding author e-mail. Write the word **ABSTRACT**: Use capitals and font: Times New Roman bold with size 12. Left justified.
- f)** In the next line (don't leave a blank line) write your abstract. The abstract should be a manuscript of at least 10 lines up a maximum of 20 lines. Please use the Font: Times New Roman regular with font size 12. The text should be fully justified in paragraph with a line space of 1.5 line.
- g)** Leave one blank line after the abstract. In the next line write the word **Keywords: (in bold font size 12)**. Then you can write up to 8 keywords (in regular font size 12) that describe better the key points of your work.



❖ All headings should be flush with the left margin, and consecutively numbered. For main headings (which should be separated by 1.5 line space from text above and below) capital, bold characters should be used (e.g. **1. INTRODUCTION**).

❖ For secondary headings (which should be separated by 1.5 line space from text above only) small, bold letters should be used, e.g. **3.1 Theoretical approach**.

❖ Third grade heading, should be underlined, e.g. 3.2.1 Results of test 1,

❖ Tables should be inserted in the text following their first reference, and as close to it as possible. They should be separated from text above and below by 1.5 line space. The word TABLE should be capitalized and followed by an Arabic numeral and a proper legend. Where a table exceeds 1 page, the column headings should be repeated.

❖ Drawings, graphs and photographs should be sized to fit within the typing area, including any labeling, numbers or legend. They should be inserted in the text following their first reference, and separated from text above and below by 1.5 line space. Captions should be centered and preceded by the word: Figure followed by a number in Arabic numerals.



❖ References in the text should be made by authors' names, followed by the year of publication, e.g. Petrotos and Papaioannou (2012) or (Petrotos and Papaioannou, 2012). If the authors are seven or more, only the name of the first author should appear, followed by the words "et al", e.g. Hatzopoulos et al, 2012. All references should then be listed in alphabetical order at the end of the text, under the title: **REFERENCES**. **The style of the references is indicated in the following examples** (for book, paper in journal, book chapter, paper in conference proceedings and internet source respectively).



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